

Funeral/Memorial Service Call Out

1. The church office will inform HOST leaders and members with e-mail of services and service details.
2. HOST leader designates one, two or three members of the team to call
  - a. team members without email.
  - b. the Extra Call-Out List (these are additional Sangha members who have not been assigned to a Service Team due to age or disability but who wish to remain informed)
3. Please inform the office (by email) of any phone or email updates so that the data base can be maintained.
4. You may wish to use the wording of the email in your phone message.

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